

Facilitator Instructions

- For each standing committee, the Executive Committee shall designate a facilitator to both preside at its meeting and conduct the elections of its committee officers.
- At meeting, each ECUS facilitator should address the following:
 - Convey the purpose of the meeting to the members of the standing committee.
 - Provide context as someone who has been with the University Senate for a while or invite previous members to discuss.
 - Discuss the primary responsibilities of the committee and give the specific standing committee charge.
 - Facilitate the election of officers if a quorum (at least seven current members) is present: Chair, Vice-Chair, Secretary. NB: Only elected faculty senators are eligible to serve as committee chair, but any member of the committee is eligible to serve as vice-chair or secretary; the Chair, Vice-Chair, and Secretary of ECUS are Presiding Officer, Presiding Officer Elect, and Secretary of the Senate, respectively. See below for committee roster.
 - Introduce members to <https://senate.gcsu.edu/> if not familiar with it. Point out [Bylaws](#) and [Handbook](#).
- NOTE: New chair might be prepared to take over or ECUS facilitator may continue to help committee (1) review previous year's Operating Procedures and consider changes (2) establish vision or sense of direction

What are the primary responsibilities of the committees?

- Default – Disposition of US business through committees unless the US approves by two-thirds majority vote to act as a committee of the whole. (*US Bylaws, Art. IV, Sec 1*)
- Committee charge: seek out and identify concerns within its area (*US Bylaws, Art V, Sec 2.B.2*)
- Three Committee Functions (*US Bylaws, Art V, Sec 2.C*)
 - develop recommendations for new policy
 - develop recommendations that revise existing policy
 - serve in advisory role
- Committee Report made by Chair at each University Senate Meeting (filed electronically) (*Art II, Sec 3.A.3 and Article II, Sec 3.I*)
- Committee Business
 - Types: Policy, Information, Concern
 - Who can initiate (*US Bylaws, Art IV, Sec 1*)
 - Any committee member
 - The Executive Committee (ECUS) in its steering function
 - Chief Academic Officer
 - University President
 - Written request to ECUS with at least three senator signatures
 - Quorum – A majority of the membership (Robert's Rules) (at least seven of the thirteen members)
 - Who can vote at the committee meetings? All committee members including non-Senator members (those committee members not also on University Senate) are voting members of the committee unless explicitly designated as a non-voting member of the committee in the bylaws. (*US Bylaws, Art IV, Sec 4*)

Standing Committee Charges

The Academic Policy Committee (APC) shall review and recommend for or against policy relating to undergraduate and graduate education matters that have broad impact or implication to the university as a whole, which includes, but is not limited to, policies relating to grading, scholastic probation and honors, academic appeals, academic standing, standards for admission, academic calendar, and academic ceremonies. This committee also provides advice, as appropriate, on academic procedural matters at the institution, which includes, but is not limited to, academic assessment and those matters relating to the educational process. (*V.Section 2.C.1.b*)

The Diversity Equity Inclusion Policy Committee (DEIPC) shall review and recommend for or against policy related to inclusion, equity, and diversity, which includes, but is not limited to, policies relating to all institutional aspects of equitable access, success, and education of the university community on issues of diversity, inclusion, state and federal laws regarding protected classes, and university language relating to non-discrimination and diversity. In addition, this committee shall review and provide advice on procedures, guidelines, and employee and student professional development relating to institutional climate and priorities for ensuring justice, fairness, and equitable treatment to all members of the university. (*V.Section 2.C.2.b*)

The Faculty Affairs Policy Committee (FAPC) shall review and recommend for or against policy relating to faculty welfare (e.g. authorities, responsibilities, rights, recognitions, privileges, and opportunities), which includes, but is not limited to, policies relating to academic freedom, workload, compensation, recruitment, retention, promotion, tenure, recognitions, development, and instructional support. This committee also provides advice, as appropriate, on procedural matters that affect the welfare of the faculty. *(V.Section 2.C.3.b.)*

The Resources, Planning, and Institutional Policy Committee (RPIPC) shall review and recommend for or against policy relating to non-instructional personnel (including administrative personnel) and institutional budget and planning functions, which includes, but is not limited to, policies relating to recruitment, hiring, evaluation, welfare and development as well as compliance with local, state, and federal guidelines (e.g. affirmative action, ADA, homeland security), and institutional support functions of the university (e.g. technology, parking). In addition, this committee shall review and provide advice on master planning, strategic planning, and budgeting processes and provides advice, as appropriate, on other procedural matters that affect the general welfare of the institution and its employees. *(V.Section 2.C.5.b.)*

The Student Affairs Policy Committee (SAPC) shall review and recommend for or against policy relating to the general social, cultural, and practical welfare of students, which includes, but is not limited to, policies relating to non-academic areas such as conduct and discipline, grievances and non-academic appeals, financial aid, human services for students (e.g. health center, counseling), organizations, awards, intercollegiate athletics, and other extracurricular activities (e.g. Greek life, residence life, intramurals). This committee also provides advice, as appropriate, on procedural matters that affect the general social, cultural, and practical welfare of the students. *(V.Section 2.C.4.b.)*

STANDING COMMITTEE ROSTERS

	APC (Room 2 choir room)	DEIPC (Room 5)	FAPC (Room 4)	RPIPC (Room 1)	SAPC (Room 8)
ECUS Facilitator	Nicholas Creel	Lamonica Sanford	Sabrina Hom	Rob Sumowski	Catherine Fowler
1	+Clark, Benjamin	+Bradley, Linda	+Edmondson, Hank	+Cazacu, Rodica	+Cross, Paulette
2	+Domingue, Donovan	+Christensen, Mikkell	+Hom, Sabrina	+Evans, Kerry James	+Glotzbecker, Greg
3	+Muschell, Lyndall	+Ling, Leng	+Jett, Stephanie	+Fowler, Brad	+Godwin, Gail
4	+Myers, Sarah	+Speelman, Liz	+Milnes, Matthew	+Francis, Damian	+Pinney, Amy
5	+Stoyanova, Mariana	+Swan, Jessamyn	+Park, Jinkyung	Davis-Bray, Nancy	Carpenter, Kell
6	+Swinton, John	*+Trujillo, Sandra	+Richardson, Frank	Mizelle, Nancy	Norris-Taylor, Joyce
7	+Whittle, Benjamin	+Welborn, Trae	+Rosado, Peter	Banks, Ashley	Congdon, Kaitley
8	+Young, Diana	Graham, Jennifer	Croft, Holly	Davis, Matthew	Hilly, Connor
9	Allen, Andrew	Yearwood, Jen	DeVore, Melanie	Milam, Lorraine	*Blanch, Kevin
10	Zoetewey, David	Francisco, Javier	Osobov, Olha	Fruitticher, Lee	Easom, Lauren
11	Gorzelany-Mostak, Dana	*Murden, Desaree	Clark, Christopher	Kerr, Susan	Eilers, Ruth
12	Liles, Alesa	Appointee, SGA	*Blumenthal, Robert	Appointee, SGA	Appointee, SGA
13		Mayweather, Nadirah		Endere, Josefina	Kang, Rui

*Indicates regrets received

+Eligible to chair