

COMMITTEE NAME: FACULTY AFFAIRS POLICY COMMITTEE

MEETING DATE & TIME: AUGUST 14, 2018 AT 9:45 A.M.

MEETING LOCATION: SENATE RETREAT

ATTENDANCE:

MEMBERS	“P” denotes Present, “A” denotes Absent, “R” denotes Regrets
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P	Ashley Taylor	P	Robert Blumenthal
P	Hedwig Fraunhofer	A	Jiaqin Yang
P	Hauke Busch	A	Linda Bradley
P	Angela Criscoe	A	Jamie Addy
P	Rob Sumowski	A	Catherine Fowler
P	Olha Osobov	A	Ji Seun Sohn
P	Carrie Cook		

GUESTS

<i>Italicized text denotes information from a previous meeting.</i>	
*Denotes new discussion on old business.	

AGENDA TOPIC (Committees should feel free to customize this template to make it as functional for them as possible. Other categories of topics might include Reports, Information Items, Unfinished Business, etc.)	DISCUSSIONS & CONCLUSIONS	ACTION OR RECOMMENDATIONS	FOLLOW-UP {including dates/responsible person, status (pending, ongoing, completed)}
I. Call to order	Facilitated by David Johnson. New officers were nominated.	The following officers have been elected: Ashley Taylor – Chair Angela Criscoe – Vice Chair Olha Osobov - secretary	
II. Approval of Agenda	The agenda for the meeting was approved.		
III. Approval of Minutes	University Senate Committee Annual Report was approved.		

IV. Old Business/Review of Actions/Recommendations			
1. Overview of the FAPC duties and responsibilities	Discussed: * The end-of-the-semester student surveys: Students are not motivated to fill it out, concerns about what data it provides and what value they have for the faculty and administration. * Peer teaching evaluation instrument: * Emeritus/emerita status * Faculty affairs	Recommended: <ul style="list-style-type: none"> Continue to explore the peer teaching evaluation process in addition to the student survey; Continue to discuss other instruments for evaluation 	
2. Committee operating procedures	The procedures have been reviewed.	The committee agreed to follow the current operating procedures in 2018-2019.	
V. New Business Actions/Recommendations			
1. Study of faculty salary	The committee reviewed the faculty salary review provided at the Senate retreat.	Recommended: <ul style="list-style-type: none"> Continue to discuss the issue. Invite Susan Allen to a committee meeting to talk about the faculty salary. 	
2. Grade distribution for faculty	The committee discussed how the open access to the grade distribution affects students' registration choices and preferences.	Recommended: <ul style="list-style-type: none"> Explore the issue further. 	
VI. Next Meeting	September 7, 2018 at 2 p.m.		
VII. Adjournment	The meeting was adjourned at 10:45 a.m.		

Distribution(as determined in committee operating procedure – one possibility given):

First; To Committee Membership for Review

Second: Posted to the Minutes Website

Approved by: _____
Committee Chairperson (Including this Approval by chair at committee discretion)

Guidance

COMMITTEE NAME: FACULTY AFFAIRS POLICY COMMITTEE
COMMITTEE OFFICERS: ASHLEY TAYLOR, ANGELA CRISCOE, OLHA OSOBOV
ACADEMIC YEAR: 2018-2019

AGGREGATE MEMBER ATTENDANCE AT COMMITTEE MEETINGS FOR THE ACADEMIC YEAR:
“P” denotes Present, “A” denotes Absent, “R” denotes Regrets

Meeting Dates	8/14	Date2	Date3						
Ashley Taylor, Senator - Chair	P								
Angela Criscoe, Senator– Vice Chair	P								
Olha Osobov, Volunteer - Secretary	P								
Jiaqin Yang, Senator	A								
Linda Bradley, Senator	A								
Hedwig Fraunhofer, Senator	P								
Hauke Busch, Senator	P								
Jamie Addy, Senator	A								
Catherine Fowler, Volunteer	A								
Ji Seun Sohn, Volunteer	A								
Rob Sumowski, Volunteer	P								
Carrie Cook, Volunteer	P								
Robert Blumenthal, Volunteer	P								

 CHAIRPERSON SIGNATURE

DATE _____-

(Including this Approval by chair at committee discretion)