

Governance Retreat Planning Work Group Meeting  
14 July, 2011  
10-12:15 p.m.

Present: Dee Sams (Chair), Karynne Kleine (Co-secretary), Craig Turner (Co-secretary),  
Absent: Dean Baker  
Regrets: Mike Rose  
Guest: Jan Clark

Major points that emerged from today's meeting:

- 1) Reviewed agenda, discussed changes and made minor reorganization of the agenda for the retreat proceedings. Discussion included:
  - a. Decision to maintain parallel sessions I and II as previously discussed and ensure that they were appropriately labeled and confirm facilitators.
  - b. Format for all retreat participant work sessions and Standing Committee work times. Decided to revise the sessions as follows:
    - i. 11:20-12:15—a break-out group session to be facilitated by Jan Clark entitled “Framed or Framing: You Decide” the point of which is to inspire, involve, and engender responsibility for the realization of a University Senate that advocates for its constituencies including the formulation of strategies for doing so. In particular the brainstorming portion to incorporate an analogical thinking task/ “Complete the following ‘Your Senate: It’s not just a \_\_\_\_\_, it’s a \_\_\_\_\_.’” For instance, “It’s not just a pin, it’s a privilege.” Jan will likely recruit GRPWG members (or others) to assist as discussion leaders. The goal is for ideas generated to be compiled and forwarded for use by next year’s Executive Committee to lead to becoming “themes” or agenda items for 2011-12 Senate meetings.
    - ii. 12:15-12:45 LUNCH
    - iii. 12:50-1:00 Jennifer Flory to facilitate—Dee to confirm with her on particulars
    - iv. 1-1:30 Standing Committee Work time—Dee to coordinate with Jan to acquire materials needed for packet (such as portions of three previous years’ annual reports) so that members are able to reflect upon past activities (3-4 years) as they consider 2011-12 committee work and potential to improve effectiveness of the US system of governance.
    - v. 1:30-1:45 Complete evaluation/transition—facilitator to be determined by Dee Sams in consultation with Lee Gillis
    - vi. 1:45-3:00 University Senate Meeting
    - vii. 3:00-4:00 Celebration and Social

- 2) Dee Sams agreed to check with session facilitators and secure any supporting documents to include in retreat packets and to seek assistance from GRPWG members if necessary.
- 3) Dee Sams agreed to coordinate with Monica Starley regarding logistics of packet preparation and budget as well as with catering regarding food/beverages for lunch and breaks.
- 4) Jan Clark agreed to check with David Muschell and determine/confirm his willingness to serve as a facilitator for a parliamentary procedure session.
- 5) Jan Clark agreed to check with Ken McGill regarding the availability of 2010-2011 annual reports of standing committees for inclusion in the retreat packets.

**Dee Sams will update the retreat agenda and distribute it to the GRPWG membership along with the next meeting date and time (which is scheduled for August 4, 2011 from 1:30 to 3:30 in the usual meeting location unless otherwise specified).**