

## FACILITATOR'S GUIDE FOR STANDING COMMITTEE WORK TIME

**Committee Chairpersons:** *Please read through the following guide in its entirety and use it to help you facilitate the time devoted to standing committee work...*

- 11:20 - 11:40      Committee Work: Retrospective  
This is an opportunity for incoming and veteran senators to share what occurred at their individual previous sessions. You should ask senators to reflect upon and orally relay their responses to the entire committee to this question; *"What are some general and specific things committee members took away from the morning sessions?"*
- 11:40 - 12:15      Committee Work: Discussion to consider resolution on advocacy and collaboration  
Review committee charge/items to focus on for the year and facilitate discussion on the following:  
a) *"What committee issue(s) anticipated for 2010-2011, if any, may require collaboration with other standing committees of the University Senate?" "If any collaboration is required, specify the issue and the committee(s) with which the collaboration would likely occur and suggest ways in which such collaboration might be implemented."*  
c) *"Are there areas where advocacy from this standing committee needs to occur?" "How might this committee further its advocacy role?" "What suggestions do we have for making a resolution that would help the entire assembly advance its advocacy role?"*
- 12:15 - 12:30      Committee Work: Report Out  
This is an opportunity for the whole assembly to hear from the standing committees. Please ask a SC member to briefly report out on the highlights of the work completed from 11:40-12:15 (about 2-3 minutes) and provide written notes to the Governance Retreat Planning Work Group, especially as to whether the SC feels that a resolution on advocacy and collaboration is useful and/or necessary, and if so, what it recommends for resolution verbiage.