

For use by ECUS: Date Received: \_\_\_\_\_ Code: AY.COM.###.Type

*This form is the means by which a committee brings a motion to the floor of the University Senate for consideration and disposition, and is designed for internal communication within the University Senate.*

**Georgia College & State University  
University Senate**

**Motion Form for use by all business to come before the University Senate.**

**SUBJECT:** \_\_\_\_\_ (short subject line)

**SOURCE:** \_\_\_\_\_ (provide committee acronym APC, CAPC, EC, FAPC, RPIPC, SAPC, SB, CN)

**DATE** \_\_\_\_\_ (of committee meeting at which committee recommendation was made)

**MOTION:** (exact wording to be read at the University Senate meeting)

**POLICY IMPACTED:**

Academic Affairs Handbook: Section(s)	Employee Handbook: Section(s)
Student Handbook: Section(s)	Business & Finance, Policies & Procedures: Section(s)
Undergraduate Catalog: Section(s)	Board of Regents Policy: Section(s)
Graduate Catalog Section(s)	Other (specify)

**SUPPORTING DOCUMENTATION:** (give name/short subject line of each separate document; include electronic versions of each document for inclusion on the US webpage)

<b>ACTION TAKEN by the University Senate:</b> _____	<b>Date:</b> _____
<b>Submitted to the President on behalf of the University Senate by</b>	
_____	_____
Chair, Executive Committee, University Senate	Date

**Action of the President**

- APPROVE: This change will be effective (date) \_\_\_\_\_
- VETO: with rationale in writing within fifteen (15) calendar days as specified in Article II Section 2.F.6. of the GC&SU Statutes
- Submitted to BOR for approval on \_\_\_\_\_ (date)

\_\_\_\_\_  
University President Date

**Action of the President regarding implementation**

**Implementation charged to:** \_\_\_\_\_ **for implementation by (date)** \_\_\_\_\_

**Add to (check all that apply)**

- |                                                                     |                                                 |
|---------------------------------------------------------------------|-------------------------------------------------|
| <input type="checkbox"/> Administrator's Handbook:                  | <input type="checkbox"/> Graduate Catalog       |
| <input type="checkbox"/> Business & Finance, Policies & Procedures: | <input type="checkbox"/> Student Handbook:      |
| <input type="checkbox"/> Employee Handbook:                         | <input type="checkbox"/> Undergraduate Catalog: |
| <input type="checkbox"/> Academic Affairs Handbook:                 | <input type="checkbox"/> Other                  |

**Implementation Update to University Senate (date)** \_\_\_\_\_