

**2015-2016 University Senate
Minutes for the 1-May-2015 Meeting**

2015-16 University Senate Officers: Presiding Officer John R. Swinton, Presiding Officer Elect and Secretary to be determined 1May 2015.

PRESENT (29) Angel Abney, Kay Anderson, Karen Berman, Louis Bourne, Kelli Brown, Jan Clark, Jolene Cole, Nicole DeClouette, Victoria Deneroff, Donovan Domingue, Josie Doss, Brittiny Johnson, Juan Ling, Ben McMillan, Chavonda Mills, Lyndall Muschell, Amy Pinney, Joanne Previts, Eve Puckett, Barbara Roquemore, Mike Rose, Claire Sanders, Carol J. Sapp, Daniel Simpson, Amy Sumpter, John R. Swinton, Craig Turner, James J. Winchester, Howard Woodard.

ABSENT (13) Elissa Auerbach, Netta Ben-Hashal, Ruth J. Carter, Renee Fontenot, Mike Gleason, Douglas A. Goings, Juawn Jackson, David Johnson, Daniel McDonald, David McIntyre, Kevin Morris, Vicky Robinson, Katie Simon.

REGRETS (8) Susan C. Allen, Steve Dorman, Heidi Fowler, Macon L. C. McGinley, Costas Spirou, Susan Steele, Tom Toney, Shaundra Walker.

GUESTS (18)

First Name	Last Name	2015-2016 Committee	Description Role on University Senate or Postion at the University
Donna	Bennett	RPIPC	<i>Associate Director for Collection and Resource Services</i>
Alex	Blazer	FAPC	<i>Associate Professor, Department of English and Rhetoric</i>
Ryan	Brown	FAPC	<i>Associate Professor of Mathematics</i>
Ben	Davis	SoCC	<i>Acquisitions Librarian</i>
Brenda	Deal	SAPC	<i>Administrative Assistant, Psychology</i>
Roberta	Gorham	SoCC	<i>Instructor of Accounting</i>
Maureen	Horgan	None	<i>Professor of Music</i>
Darlene	Hubbard	RPIPC	<i>Administrative Assistant, Chemistry, Physics and Astronomy</i>
Andy	Lewter	SAPC	<i>Dean of Students</i>
Mary	Magoulick	SoCC	<i>Professor, Department of English and Rhetoric</i>
Cara	Meade	CAPC, SoCC	<i>Director of Assessment</i>
Nancy	Mizelle	None	<i>Professor of Middle Grades Education</i>
Doug	Oetter	None	<i>Professor of Geography</i>
Kristi	Papailler	SoCC	<i>Assistant Professor of Acting and Directing</i>
Jen	Russell	None	<i>Executive Assistant to the Vice President</i>
John	Sirmans	APC	<i>Parliamentarian of the 2015-2016 University Senate</i>
Carol	Ward	RPIPC	<i>Associate Director, Human Resources</i>
Noland	White	SoCC	<i>Professor of Psychology</i>

CALL TO ORDER: John Swinton, Presiding Officer of the 2015-2016 University Senate, called the organizational meeting of the 2015-2016 University Senate to order at 2:00 p.m. and made some opening contextual comments.

- First, thank you all for being here. For me it is an honor and a privilege to serve you as your Presiding Officer. Each and every one of you has selflessly committed yourself to serve the University in what sometimes appears to be the thankless task but is also one of the more important tasks of self-governance. I applaud you all.
- Second, I want to encourage you to look around for a minute. All of the people in this room are here for the same reason – to represent their constituencies. At times, the interests of different groups will conflict. This is a place where we can come together to discuss these differences. With that in mind I want to encourage everyone to feel free to express themselves even if they believe their concern seems minor.

AGENDA: A motion to approve the agenda was made and seconded. The agenda was approved as circulated.

MINUTES: As the previous meeting of the University Senate was held just one week earlier on 24 April 2015, the minutes for that meeting were still in preparation and not yet available for review.

UNIVERSITY SENATOR PINS: John Swinton distributed university senator pins to the first-time members of the University Senate who were present at the meeting. Pin recipients were

1. **Elected Faculty Senators** Jolene Cole, Juan Ling, Joanne Previts, Chavonda Mills, and Carol Sapp; and
2. **Selected Staff Senators** Eve Puckett and Daniel Simpson.

NEW BUSINESS:

COMMITTEE REPORTS: This being an organizational meeting, there was only two committee reports.

1. **SUBCOMMITTEE ON NOMINATIONS** (SCoN) – John R. Swinton

Officers: Chair John R. Swinton, Secretary Craig Turner, No Vice-Chair position for this committee.

- a. **MOTION 1415.CN.003.O** (**SLATE OF COMMITTEE ASSIGNMENTS FOR 2015-16 UNIVERSITY SENATE**) On behalf of the committee, John R. Swinton, SCoN Chair, presented the motion: *To accept the slate of committee assignments for the 2015-16 University Senate as presented in attached document.*
 - b. **SUPPORTING DOCUMENTS** At the time it was presented, this motion had one supporting document.
 - i. *Spreadsheet: Committee assignments 2015-16.* This Excel document contained the slate of nominees proposed by the 2014-2015 Subcommittee on Nominations to serve on the committees and as officers of the 2014-2015 University Senate
 - c. **DISCUSSION**
 - i. **SCoN Report** The proposed slate of nominees to be voted on by the University Senate was described by John R. Swinton, on behalf of the 2014-2015 SCoN, as follows.
 - Committee preferences and willingness to serve as a university senate officer (Presiding Officer Elect and Secretary) were invited from all university senators.
 - A call for volunteers to serve on committees was made to the corps of instruction. Each volunteer was invited to express preference for committee service.
 - Informed by these individual committee preferences, the 2014-2015 Subcommittee on Nominations prepared this slate of nominees for your consideration.
 - ii. Two corrections in spelling to the names of proposed members of the Curriculum Assessment Policy Committee (CAPC) were made from the floor: James Addy to Jamie Addy and Kimberlly Cossey to Kimberly Cossey.
 - iii. A couple revisions were briefly discussed on the floor but neither resulted in a change to the proposed committee memberships.
 - d. **SENATE ACTION** Motion 1415.CN.003.O was *approved* with no further discussion.
 - e. **OFFICERS**
 - i. **Presiding Officer Elect** The nominee of the 2014-15 Subcommittee on Nominations was Chavonda Mills. Nominations from the floor were invited. There were none. Chavonda Mills was elected by voice vote to serve as the Presiding Officer Elect of the 2015-2016 University Senate.
 - ii. **Secretary** The nominee of the 2014-15 Subcommittee on Nominations was Craig Turner. Nominations from the floor were invited. There were none. Craig Turner was elected by voice vote to serve as the Secretary of the 2015-2016 University Senate.
2. **GOVERNANCE RETREAT PLANNING COMMITTEE** – John R. Swinton
- a. **PLANNING IN PROGRESS** The following 2015 governance retreat information was shared.
 - i. **LOCATION:** The retreat site is the Rock Eagle 4-H Center.
 - ii. **DATE:** The governance retreat date is Tuesday, 11 Aug 2015.
 - iii. **FORMAT:** The retreat is presently proposed as an all-day affair.

- iv. INVITEES: This coming year, all members of the committees of the 2015-2016 University Senate – university senators, appointees, designees, volunteers – will be invited to attend the retreat.
- v. SURVEY A survey was recently circulated requesting dietary preferences, bus sign-up, confirmation of intent to attend, and preferences on proposed retreat agenda items. If you haven't already responded, please do so.
- vi. STAY TUNED: More information about the retreat will be circulated by email as it becomes available.

INFORMATION ITEMS:

1. **SUSTAINABILITY (GCSU RECYCLING UPDATE)** – Paul Murray

- a. Paul Murray provided an informational update on the recycling initiative at Georgia College. See the supporting document *SC_Recycling* for details. Questions were invited.
- b. Question1: I've observed that recycling and trash are placed into the same bin by custodial staff. How frequently is this occurring?
Answer1: More frequently than desired. This can happen if the recycling material is tainted by trash OR if the custodian who collects the recycling is not properly trained.
- c. Question2: Can there be both a trash and recycling bin available in offices and classrooms?
Answer2: This is the ideal to which we will strive to transition: to have paired bins (recycling and trash) rather than only trash or only recycling.
- d. Question3: What would you say are the highest priority initiatives to improve recycling?
Answer3: (1) Paired bins at every collection point (2) The designation/hiring of a recycling coordinator.
- e. Question4: At other universities, I've seen a branding campaign with three bins side by side. Is something like that planned for Georgia College?
Answer4: That is a standard to which we aspire. Branding would be great. In Seattle, 93% is recycled, at present we are under 5% (as low as 0.7% recently). Getting there will require marketing and getting more organized than we are now.
- f. Question5: Can shredded paper be recycled?
Answer5: Yes.
- g. Question6: Do you mean to tell me that the careful sorting I am doing presently to place recycling in blue recycling bins and trash in trash bins is not resulting in the blue bin contents being recycled?
Answer6: Yes, in some cases (too many at present) this is the case. We are going to try to correct that.
- h. Question7: Can we get trash cans for classrooms and employee offices?
Answer7: We hope to implement that in Fall 2015.

2. **ORGANIZATIONAL COMMITTEE MEETINGS** John R. Swinton indicated that it was time to transition to the committee organizational meetings. He noted that there were designated facilitators to conduct committee officer (chair, vice-chair, secretary) elections and provide committee members a brief orientation to the university senate. The meeting room locations were included on the agenda.

Committee	Location	Facilitator
APC (Academic Policy Committee)	A&S 2-36	John Sirmans
CAPC (Curriculum and Assessment Policy Committee) and SoCC (Subcommittee on the Core Curriculum)	A&S 2-39	John R. Swinton
FAPC (Faculty Affairs Policy Committee)	A&S 2-38	Chavonda Mills
RPIPC (Resources, Planning and Institutional Policy Committee)	A&S 2-43	Craig Turner
SAPC (Student Affairs Policy Committee)	A&S 2-40	Lyndall Muschell

ADJOURN: As there was no further business, a motion to adjourn was made, seconded, and approved. The meeting was adjourned at 2:38 p.m.