

Template of University Senate Committee Annual Report

Due Date: Submit in MSWord or pdf format to senate@gcsu.edu

no later than Wednesday April 30 2014.

Note: This report should represent consensus of the entire committee and serve as a historical record of committee deliberations over the academic year.

Committee Name: Academic Policy Committee (APC)

Academic Year: 2013-2014

Committee Charge:

Scope: V.Section2.C.1.b. The Academic Policy Committee shall be concerned with policy relating to undergraduate and graduate education matters that have broad impact or implication to the university as a whole, which includes, but is not limited to, policies relating to grading, scholastic probation and honors, academic appeals, academic standing, standards for admission, academic calendar, academic ceremonies, intellectual property, human subjects and research. This committee also provides advice, as appropriate, on academic procedural matters at the institution.

Committee Calendar:

- Aug 14, 2013
- Aug 23, 2013
- Oct 4, 2013
- Nov 15, 2013
- Jan 24, 2014
- Feb 28, 2014
- Apr 4, 2014 (No Meeting as business for year was complete)

Executive Summary:

Four issues were discussed, outlined in other significant deliberations below. One resolution was submitted to Senate for endorsement of the QEP themes and goals. The action of the committee was proficient and they completed to their satisfaction the issues before the committee.

Committee Membership and Record of Attendance:

AGGREGATE MEMBER ATTENDANCE AT COMMITTEE MEETINGS FOR THE ACADEMIC YEAR:

“P” denotes Present, “A” denotes Absent, “R” denotes Regrets, “ES” Denotes Elected Senator, “V” denotes volunteer, “A” denotes Appointed Senator, Officer Codes “C” denote Chair, “VC” denotes Vice Chair, “S” denotes Secretary

Meeting Dates	08/14	08/23	10/04	11/15	01/24	02/28	04/04	Member Type	Officer
Andrei Barkovskii	R	P	P	P	P	P	No Meeting	ES	
Costas Spirou	P	R	P	R	R	P	No Meeting	A	
Cynthia Orms	P	R	P	P	P	R	No Meeting	V	
David de Posada	P	R	P	R	P	R	No Meeting	ES	
Donovan Domingue	P	P	R	P	R	P	No Meeting	ES	

Howard Woodard	P	P	P	R	P	P	No Meeting	ES	C
Jason Rich	P	P	P	R	P	P	No Meeting	ES	
John Sirmans	P	P	P	P	P	P	No Meeting	V	S
Leslie Moore	P	P	P	P	P	P	No Meeting	ES	VC
Rodica Cazacu	P	P	P	P	P	P	No Meeting	V	
Samuel Mutiti	P	P	P	R	P	P	No Meeting	V	
Vicky Deneroff	P	P	R	P	P	R	No Meeting	ES	
Wendy Mullen	P	P	P	R	R	P	No Meeting	A	

**Motions brought to the Senate floor:
Senate Resolution 1314.APC.001.R -**

To endorse the Theme and Goals of the Quality Enhancement Plan (QEP) as stated in the supporting document entitled “QEP Theme and Goals”.

Passed by Voice Vote

Other Significant Deliberation (Non-Motions):

1. Students on Probation – continuously on and off students seem trapped – Sub-committee headed by Cynthia Orms reviewed procedures system wide. After Additional discussion with Registrar the committee decided to table discussing pending new professional advisors program action.
2. Students with major swings in GPA in a given semester – Students who have a major swing in GPA in one semester are at Risk. Committee decided to table discussion since new professional advisors program may solve this issue.
3. Students who retake courses to replace grades – Should there be a limit to how many times students may retake a course. Sub-committee headed by Jason Rich reviewed procedures system wide. No action was taken and issued was tabled pending professional advisors and Registrar review.
4. Year Long Pounce – Classes reserved for freshman, therefore sophomores who missed a class may not have opportunity to get in class session. – Committee was informed by registrar that this issue has been handles by a procedure change on class registration.

Ad hoc committees and other groups:

None

Committee Reflections:

Committee operating procedures worked well.
All issues were handled in a proficient manner.

Committee Recommendations:

The new committee may wish to review the items which were tabled pending action by the professional advisors.

Recommend items for consideration at the governance retreat:

None

Appendix: Committee Operating Procedures

The operation procedures used for the year as previous years were informal discussions on subjects with voting on motions conducted by modified Robert’s Rules as used in Senate meetings.