

# University Senate Highlights

## University Senate Membership

50 members in all  
with 2 ex-officio non-voting members being  
University President  
Provost

48 Voting Members

- 37 Elected Faculty Senators
- 5 Presidential Appointees
- 4 Selected Staff Senators
- 2 Selected Student Senators

## University Senate Functions

Faculty governance body with university-wide membership, has all faculty legislative authority, the university policy-recommending body, and has an advisory role to the administration for both policy and procedure, all subject to the University President approval.

*The University Senate strives to be mindful and respectful of matters that are more appropriately handled at the divisional, college, and department levels, but may make recommendations concerning matters within these areas that have broader institutional impact or implications.*

## Responsibilities & Expectations of University Senators

Proactively seek out issues  
Two-way communication with constituency  
Prepare fully for University Senate and Committee meetings  
Have right to speak, debate, and vote on issues.

### Attendance Notification

If one is unable to attend a University Senate or Committee meeting, one is expected to extend "Regrets" to the Chair and Secretary prior to the meeting.

## University Senate Committees

Executive Committee (ECUS) serves as the steering committee for the University Senate and is a faculty advisory body to the University President.

### Five Standing Committees:

Academic Policy (APC),  
Curriculum & Assessment (CAPC),  
Faculty Affairs (FAPC),  
Resources, Planning and  
Institutional Policy (RPIPC),  
Student Affairs (SAPC)

### Two Subcommittees:

Nominations (SCoN) reporting to ECUS and Core Curriculum (SoCC) reporting to CAPC

## University Policy

*A **policy** is a statement of record that governs the conduct of the university community and/or embodies a general principle that guides university affairs.*

The authority for policy in each USG institution rests with its University President.

University Senate recommends three flavors of policy:  
Academic (APC, CAPC, FAPC),  
Non-academic Student (SAPC),  
Institutional (RPIPC)

## University Senate Toolbox

### Official Statements

University Senate Mission  
University Senate Vision  
University Senate Beliefs (6)  
Governing Concepts (7)  
Meeting Etiquette

### Resources

Motion Flow Checklist  
Proposal Submission Checklist  
Robert's Rules "Cheat Sheet"  
Policy Template  
Minutes Template