

University Senate Committee Annual Report

May 29, 2015

Committee Name: Curriculum and Assessment Policy Committee

Academic Year: 2014-2015

Committee Charge:

The Curriculum and Assessment Policy Committee (CAPC) shall be concerned with policy relating to curriculum and academic assessment, which includes, but is not limited to, policies relating to general university degree requirements (e.g. General Education Curriculum, Foreign Language requirement, Wellness requirement), academic program assessment, and continuing education and non-degree programs. In addition to its policy recommending function, this committee shall be responsible for reviewing and approving proposals to create or deactivate certificates, concentrations, degree programs, and minors, as well as the periodic review of general education requirements and learning outcomes. This committee also provides advice, as appropriate, on procedural matters relating to curriculum and academic assessment.

(V.Section2.C.2.b.)

Committee Calendar:

- August 22, 2014
- September – no meeting
- October 03, 2014
- November 14, 2014
- December – no meeting
- January 23, 2015
- February 27, 2015
- March – no meeting
- April 03, 2015

Executive Summary:

Seven motions were successfully passed through the Senate during the academic year regarding diverse curricular issues. The motions considered and approved were:

1. A rename of the MEd program in Special Education
2. The establishment of a new non-degree teacher certification program in Instructional Technology
3. A revision of the SOCC by-laws of Motion 1314.EC.001.B
4. A Rename of a Masters program in Nursing to “Nurse Educator”
5. A change in degree designation and name of the Masters program in Health and Human Performance
6. The establishment of a new Masters Program in Athletic Training
7. The establishment of a new concentration in Psychiatric Mental Health Nurse Practitioner

Documentation for each motion is available in the Online Motion Database that can be found at senate.gcsu.edu.

Committee Membership and Record of Attendance:

“P” denotes Present, “A” denotes Absent, “R” denotes Regrets

Name	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR
Angel Abney	P		P	P		R	P		P
Kay Anderson	P		P	P		R	P		P
Elissa Auerbach	P		P	P		P	P		R
Carol Christy	P		P	P		P	P		P
Kimberly Cossey	P		P	P		R	P		P
Josie Doss	P		P	P		P	P		R
Chuck Fahrer	P		P	P		P	R		P
Juan Ling (Secretary)	P		R	P		P	P		P
Cara Meade	P		R	P		P	P		P
Bill Miller (Vice Chair)	P		R	P		P	P		P
Shaundra Walker	P		P	P		P	P		R
James Winchester	P		P	P		P	P		P
Stephen Wills (Chair)	P		P	P		P	R		P

Motions brought to the Senate floor:

Motion #	1415.CAPC.001.C	
Statement of Motion	Rename M.Ed. in Special Education from “Special Education-Interrelated” to “Special Education”	
Committee Vote	Approved by CAPC 11/14/2014	
Senate Action	Approved	Date: 12/5/2014

Motion #	1415.CAPC.002.C	
Statement of Motion	To approve a new non-degree certification program in Instructional Technology. Completers will be eligible for Instructional technology Coordination teacher certification by the Georgia Professional Standards Commission	
Committee Vote	Approved by CAPC 11/14/2014	
Senate Action	Approved	Date: 12/5/2014

Motion #	1415.CAPC.003.C	
Statement of Motion	Revision of Motion 1314.EC.001 pertaining to SOCC bylaws. The revision includes a more detailed definition of “teaching representative”, and having the election of the SOCC chair subject to confirmation by a majority vote of CAPC.	
Committee Vote	Approved by CAPC 11/14/2014	
Senate Action	Approved	Date: 2/13/2015

Motion #	1415.CAPC.004.C	
Statement of Motion	To approve the renaming of the Masters od Science in Nursing program “Adult Health Nurse/Nursing” to “Nurse Educator”	
Committee Vote	Approved by CAPC 1/23/2015	
Senate Action	Approved	Date: 02/13/2015

Motion #	1415.CAPC.005.C	
Statement of Motion	to change the degree designation from M.Ed. to M.S. and the title from "Kinesiology" to "Health and Human Performance" as proposed by the College of Health Sciences and the School of Health and Human Performance	
Committee Vote	Approved by CAPC 02/27/15	
Senate Action	Approved	Date: 03/27/15

Motion #	1415.CAPC.006.C	
Statement of Motion	to approve a new Master's of Science degree program with a major in Athletic Training as proposed by the College of Health Sciences and the School of Health and Human Performance	
Committee Vote	Approved by CAPC 2/27/15	
Senate Action	Approved	Date: 03/27/2015

Motion #	1415.CAPC.007.R	
Statement of Motion	to approve a new concentration in Psychiatric Mental Health Nurse Practitioner as proposed by the College of Health Sciences and the School of Nursing	
Committee Vote	Approved by CAPC 02/27/15	
Senate Action	Approved	Date: 03/27/2015

Other Significant Deliberation (Non-Motions):

1. Revision of CAPC Operating procedures to include an appeals process for SOCC.

Approved Change: CAPC will act as an appeals body for those objecting to a decision made by SOCC. The committee agreed that those objecting to a decision made by SOCC may submit a written appeal to CAPC. The appeal must be submitted within ten days of the SOCC decision and at least three faculty members must sign the appeal.

2. Issues relating to the global overlay requirement of Georgia College.

Discussion: The GC general education curriculum currently requires students obtain three exposures to Global Perspectives by completing courses (or study abroad experiences) that carry the overlay. Through a standing waiver, transfer students are only required to complete one global overlay.

While the majority of students are able to obtain three exposures to the overlay, a significant minority of students slated to graduate in Spring 2015 are projected to not have completed at least one of the three required exposures. This issue is particularly germane to students in majors that do not have courses in their curriculum with a global overlay and students that transfer to Georgia College.

CAPC supports waiving the global overlay requirement for students slated to graduate in the 2014-2015 academic year that have been unable to complete the requirement. The registrar's office estimates this effects at a minimum 80 students.

CAPC discussed but did not support abandoning the Global Overlay requirements that are above the Board of Regents Requirements until a solution is developed.

3. Issues relating to adding a possible Domestic Diversity Overlay requirement.

In order to allow more flexibility in the overlay requirement, CAPC discussed allowing courses meeting a Domestic Diversity overlay, which is currently under development as part of the Diversity Action Plan, to substitute for one or two Global Overlay courses.

With the Domestic Diversity Overlay requirements and rubrics still under development, CAPC voted to wait until the requirements and rubrics were further developed before drafting a proposal for the full senate to consider. CAPC does support the efforts of the Diversity Action Plan to develop Domestic Diversity Requirements.

4. Issues related to guidelines for submitting graduate proposals to CAPC.

At the 14 Nov 2014 ECUS-SCC meeting, CAPC was asked to review a particular passage in the document *Guidelines for Submitting Proposals to the Curriculum, Assessment, and Policy Committee Revised October 7, 2011*. The specific language is *Note If the proposal involves a graduate program, the department must consult with graduate faculty within the college prior to sending the proposal to the College Curriculum and Instruction committee*. The specific clarifications sought were answers to

questions such as: Who specifically needs to be consulted? All graduate faculty in the college? What is the specific meaning of the word consult as used in this context?

Resolution: The wording revision for the graduate proposal submission (revisions shown in bold type)
*Note: If the proposal involves a graduate program, the department must consult with **all those affected by the proposed changes, including the department chair and faculty, both within and outside the college** prior to sending the proposal to the College Curriculum and Instruction committee. We (CAPC members) determined that it was not necessary for us to specify what consulting entails or any approval requirements.*

Ad hoc committees and other groups:

There were no Ad-hoc committees during this academic year.

Committee Reflections:

Routing procedures and paperwork were significantly less problematic over the course of the 2014/2015 academic year. However, different colleges continue to follow different procedures for proposing curricular changes to CAPC and the use of appropriate paperwork and forms continue to be an issue.

There also continues to be confusion among the university faculty regarding the types of curricular actions that need CAPC review and whether submissions are to be reviewed as informational items and as motions.

Committee Recommendations for the 2015/16 Academic Year:

During the 2015/16 academic year, CAPC will need to update our policies and procedures to be more aligned with the guidelines and terminology of the Board of Regents and USG.

CAPC will have to determine how to most effectively work with the newly formed Graduate Council when considering graduate proposals.