

APC Annual Report 2012-2013
 University Senate Committee Annual Report
 Academic Policy Committee
 April 24, 2013

Committee Name: Academic Policy Committee
Academic Year: 2012-2013

Committee Charge:

The Academic Policy Committee shall have thirteen (13) members distributed as follows:

1. eleven (11) members selected from the Corps of Instruction faculty, at least seven (7) of which are elected faculty senators,
2. one (1) member that is the Vice President of Academic Affairs or an individual appointed by the Vice President of Academic Affairs to serve as his/her designee, and
3. one (1) member appointed by the University President.

The Academic Policy Committee shall be concerned with policy relating to undergraduate and graduate education matters that have broad impact or implication to the university as a whole, which includes, but is not limited to, policies relating to grading, scholastic probation and honors, academic appeals, academic standing, standards for admission, academic calendar, academic ceremonies, intellectual property, human subjects and research. This committee also provides advice, as appropriate, on academic procedural matters at the institution.

Committee Calendar:

- August 9th, 2012 - APC meeting at Senate Retreat
- September 28th, 2012 – APC Meeting at 2:00, ATK 110
- October 26th, 2012 - APC Meeting at 2:00, ATK 110
- January 25th, 2013 - APC Meeting at 2:00, ATK 110
- February 22nd, 2013 - APC Meeting at 2:00, ATK 110
- March 22nd, 2013 - APC Meeting at 2:00, ATK 110

Executive Summary:

This year we worked on numerous issues. The three that were submitted as policies included the syllabus required statements, the credit hour definition and the distanced education policy. We also worked on a policy for identify and helping students that have a significant decrease in GPA within a semester. We also worked on closing the probation loophole, which the current policy allows students to enter into “probation” multiple times.

Committee Membership and Record of Attendance:

Meeting Dates	08/24	09/28	10/26	01/25	02/22	03/22
Andrei Barkovskii	P	P	R	P	P	R
Karen Berman	P	P	P	P	P	P
Douglass Goings	P	P	P	P	P	P
Jason Huffman	P	P	P	R	P	P
Mandy Jarriel	R	A	P	P	P	P

Bryan Marshal	P	P	P	P	P	P
Ken McGill	R	P	P	P	P	P
Macon McGinley	P	P	P	R	R	P
Michael Murphy	P	P	P	P	P	R
Indiren Pillay	P	P	P	R	P	R
Chandra Power	P	P	P	R	R	P
Jason Rich	P	P	P	P	P	P
John Sirmans	P	P	P	P	P	P

Committee Operating Procedures:

The Academic Policy Committee operated under a sometimes casual, sometimes semi-formal, but always relaxed Roberts' Rules of order parliamentary procedures.

Motions brought to the Senate floor:

1213.APC.001.P – Required Syllabus Statements

Source Committee: Academic Policy

Type: Policy Recommendation

Status: Signed by University President

Status Date: 26 Nov 2012

Motion Text

To adopt the following as university policy:

Faculty will provide either a URL to required syllabus statements or include those statements on their syllabi so that students may access the information.

Date Action

November 6, 2012 Motion submitted to ECUS

November 7, 2012 Placed on University Senate Agenda

November 20, 2012 Recommended to University President to Approve

November 20, 2012 Motion signed by Catherine Whelan, Presiding Officer

November 26, 2012 Implementer Assigned – Kay Anderson

November 26, 2012 Motion Approved by University President

November 26, 2012 Motion Signed by President Steve Dorman

1213.APC.002.P – Credit Hour Definition Policy

Source Committee: Academic Policy

Type: Policy Recommendation

Status: Signed by University President

Status Date: 12 Mar 2013

Motion Text

We move that the senate adopt the policy which defines the requirements for credit hours at Georgia College. The policy includes definitions for the following course types: lecture, seminar, recitation, laboratory, studio, supervised independent study, research, individual studio, private lessons, practicums, internships, and student teaching. The policy also creates a new requirement that all fully and partially distance courses be reviewed by a formal institutional faculty review process.

Date Action

February 5, 2013 Motion submitted to ECUS

February 6, 2013 Placed on University Senate Agenda
March 4, 2012 Recommended to University President to Approve
March 4, 2012 Motion signed by Catherine Whelan, Presiding Officer
March 12, 2012 Implementor Assigned – Kay Anderson
March 12, 2012 Motion Approved by University President
March 12, 2012 Motion signed by President Steve Dorman

1213.APC.003.P – Distance Education

Source Committee: Academic Policy

Type: Policy Recommendation

Status: Signed by University President

Status Date: 19 Apr 2013

Motion Text

We move that the senate adopt the policy which says that Georgia College & State University supports distance education as a way of maintaining and extending quality programs that complement traditional course offerings of the University. Courses delivered in a distance education format must be equivalent in content, level, rigor, and overall educational quality to courses taught in traditional face-to-face classes.

Date Action

April 4, 2013 Motion submitted to ECUS

April 11, 2013 Placed on University Senate Agenda

April 19, 2013 Recommended to University President to Approve

Other Significant Deliberation (Non-Motions):

- 1) Summer schedule presented by Matthew Lia-Troth
- 2) We discussed in length the mid-term reporting terms.