



Shaping the Future Through Shared Governance

Governance Retreat

May 8, 2008

GCSU Graduate & Professional Learning Center

433 Cherry St.
(Jefferson Building)
Macon, GA

Casual dress!

The annual governance retreat is designed to inform senators about their roles and responsibilities, build cohesiveness among all senators who are promoting shared governance, assess the performance of the relevant governance structure over the past year, and set goals for the upcoming year. Participants will work with various groups throughout the day to accomplish these aims. Below is a brief outline of information and timing for the retreat.

- 🚩 9:00 - 10:15 Continental breakfast and registration
Assorted muffins, juice and coffee
- 🚩 9:30 - 10:15 Pre-Retreat Orientation (Tentative Agenda attached)
Open to all participants. All new senators are encouraged to attend.
- 🚩 10:30a - 4:15p Retreat
Lunch and afternoon snacks provided.

RSVP is appreciated.

http://info.gcsu.edu/intranet/univ_senate/Retreat_08/2008GRPC_Registration_FINAL.doc

DIRECTIONS:

- 🚩 Highway 49 from Milledgeville into Macon.
- 🚩 Left onto Walnut St/US41 Br/GA-22/ GA-49.
- 🚩 Right onto Martin Luther King Jr. Blvd / US-129 S /US41 Br S/US-80 W/GA-11 S/GA-22 W.
- 🚩 Right onto Cherry Street.
- 🚩 Parking garage is located on Mulberry Street Lane.

Carpooling is encouraged!

New Senator Orientation-Operational Information for Senators

Tentative Agenda prepared by Craig Turner (04-16-2008)

1. What **are** the responsibilities and expectations of a University Senator?
 - Who do I represent? (constituency)
 - What meeting/functions am I expected to attend?
 - What committee(s) will I serve on?
 - What other responsibilities/expectations are there of/for University Senators?

2. How does the University Senate operate?
 - WHO? Composition of the University Senate
 - WHEN? What is the University Senate Calendar?
 - WHAT? What types of business is considered by the University Senate?
 - Proposal Checklist
 - Policy, Concerns, Information
 - HOW? What is the process by which the University Senate considers business?
 - Motion Checklist
 - RARELY Issues are considered as a Committee of the Whole
 - USUALLY Issues are considered and developed by a Standing Committee and then acted on by the entire University Senate
 - How does someone submit a proposal for consideration by the University Senate?
 - What are the University Senate Committees?
 - APC, SAPC, ECUS, FAPC, SAPC, SCoN, RPIPC
 - What are the primary responsibilities of each committee?

3. How does the University Senate communicate internally?
 - Email Lists
 - University Senate Website
 - Online Motion Database and Online Senator Database
 - University Senate tab on myCATS
 - With jargon including acronyms

4. Where can I find information about the University Senate?
(Website, University Senate Tab in myCATS)

5. Who can I *talk* to if I have specific questions?
(Committee Chairs, Executive Committee, Mentors, FAQ (nonexistent) etc.)