

Memorandum

Date: November 24, 2014

To: Dr. Susan Steele, Chair of ECUS
GCSU University Senate Presiding Officer

From: Dr. Sandra K. Gangstead, Dean *SKG*
College of Health Sciences

c: Dr. John Swinton, Vice Chair-Elect of ECUS
Presiding Officer of University Senate-Elect

Re: University Senate Nomination/Election Procedure
For the College of Health Sciences December 1, 2014

The following procedure will be used for the elections of Senators for the College of Health Sciences.

- 1. After determining the number of Senators to be elected for the COHS; a general announcement will be made at the Fall COHS Business meeting to inform the faculties about the upcoming election.**
- 2. The dean's office will compile a list of eligible faculty.**
- 3. All faculties on the list will be asked if they are willing to serve.**
- 4. A ballot will be compiled of all eligible faculties who indicated that they are willing to serve.**
- 5. Email notification of ballot web link will be sent to the COHS list serve with specific deadlines and dates.**

Sandra K. Gangstead