

# Template of University Senate Committee Annual Report

**Due Date: Submit in MSWord format to [senate@gcsu.edu](mailto:senate@gcsu.edu) no later than 11:59pm on Fri 11 May 2018**

*Note: This report should represent consensus of the entire committee and serve as a historical record of committee deliberations over the academic year.*

**Committee Name: Subcommittee on Nominations**

**Academic Year: 2017-2018**

**Committee Charge:**

V.Section1.D.2. Duties. The duties of the Subcommittee on Nominations shall include the following.

V.Section1.D.2.a. Executive Committee. The Subcommittee shall nominate candidates to serve on the Executive Committee of the University Senate for approval by the membership of the University Senate in compliance with V.Section1.A.

V.Section1.D.2.b. Standing Committees. The Subcommittee shall nominate candidates to serve on the Standing Committees of the University Senate for approval by the membership of the University Senate in compliance with III.Section2, IV.Section4, V.Section2.A.2, V.Section2.A.4, and V.Section2.C.

V.Section1.D.2.c. Subcommittees. The Subcommittee shall nominate candidates to serve on any permanent subcommittees of the University Senate, with the exception of the Subcommittee on Nominations, for approval by the membership of the University Senate in compliance with III.Section2, V.Section2.A.3.a and V.Section2.A.4.

V.Section1.D.2.d. Officers. The Subcommittee shall nominate candidates to serve as the officers of the University Senate, specifically the Presiding Officer, the Presiding Officer Elect, and the Secretary, for approval by the membership of the University Senate in compliance with II.Section4.A and II.Section4.B.

V.Section1.D.2.e. Compliance Report. The Subcommittee shall prepare a report that demonstrates that the composition of all committees complies with the requirements of these bylaws. Such a report shall be submitted to the Executive Committee when the initial committee recommendations are made and any time that changes are proposed to committee membership.

**Committee Calendar:**

The Subcommittee on Nominations (SCoN) conducted business via email and during ECUS/Standing Committee Chair (ECUS/SCC) Meetings.

**Executive Summary:**

The subcommittee oversaw the replacement of senators and committee members throughout the 2016-17 term. For review at the April 2017 University Senate meeting, SCoN presented a slate of nominees to serve on committees and subcommittees for the 2017-18 term, including nominations for the positions of Presiding Officer Elect and Secretary of the University Senate.

**Committee Membership and Record of Attendance:**

V.Section1.D.1. Composition. The Subcommittee on Nominations is a subcommittee of the Executive Committee whose members and chair are appointed by the Executive Committee.

V.Section1.D.1.a. Minimal. The membership of the Subcommittee on Nominations shall include, but not be limited to the Executive Committee, the Standing Committee Chairs, the Subcommittee on the Core Curriculum Chair, the Student Government Association President and the Staff Council Chair.

The chair of SCoN, Alex Blazer, was appointed by ECUS. SCoN membership includes the following individuals:

**Executive Committee:** Nicole DeClouette, Alex Blazer, Chavonda Mills, Craig Turner, J. F. Yao, Will Hobbs, Jolene Cole, Steve Dorman, Kelli Brown

**Standing Committee Chairs:** John Swinton (APC), Lyndall Muschell (CAPC-Fall/EAPC-Spring), David Johnson (FAPC), Diana Young (RPIPC), Emily Gomez (SAPC)

**Subcommittee on Core Curriculum Chair:** Mary Magoulick (SoCC-Fall), Brandon Samples (SoCC-Spring)

**Student Government Association President:** Mike Muller

**Staff Council Chair:** Evita Shinholster

**Motions brought to the Senate floor:**

<b>Motion Number</b>	<b>Motion Text</b>	<b>Senate Action</b>
1718.CON.001.O	To endorse the revised slate of nominees for the 2017-2018 University Senate officers and committee members as proposed in the supporting documents.	Recommend to University President to Approve
1718.CON.002.O	To endorse the revised slate of nominees for the 2017-2018 University Senate officers and committee members as proposed in the supporting documents.	Recommend to University President to Approve
1718.CON.003.O	To endorse the revised slate of nominees for the 2017-2018 University Senate officers and committee members as proposed in the supporting documents.	Recommend to University President to Approve
1718.CON.004.O	To endorse the revised slate of nominees for the 2017-2018 University Senate officers and committees as proposed in the supporting documents.	Recommend to University President to Approve

1718.CON.005.O	To endorse the slate of nominees for the 2018-2019 University Senate officers and committees as proposed in the supporting documents.	Recommend to University President to Approve
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**Other Significant Deliberation (Non-Motions):**

In 2016-2017 the committee discussed options for addressing the shortage of EFS in order to meet standing committee composition requirements. In 2017-2018 the creation of the University Curriculum Committee and the General Education Committee moved curricular approvals outside of University Senate and resulted bylaws revisions that renamed CAPC to EAPC (and changed its charge) and dissolved SoCC. This freed two EFS to be assigned to standing committees; there is no longer a shortage of EFS.

**Ad hoc committees and other groups:**

None.

**Committee Reflections & Recommendations:**

There were technical issues with the At-Large Senator election survey. It is recommended that SCoN verify the email addresses of the corps of instruction in the fall and use those addresses to create a personal email link for each instructor in the electronic At-Large Senator election survey in the spring.

Staff Council moved its elections to its July Retreat. SCoN invited 2017-2018 Staff Council Senators to serve as proxies at the Organizational Meeting of the Senate and the Organizational Meetings of the Senate Committees in April. It is recommended that SCoN continue this practice so that Staff Council can be represented at the Organizational Meetings.

**Recommend items for consideration at the governance retreat:**

None.