

Template of University Senate Committee Annual Report

Due Date: Submit in MSWord or pdf format to senate@gcsu.edu

no later than Wed 3 May 2017.

Note: This report should represent consensus of the entire committee and serve as a historical record of committee deliberations over the academic year.

Committee Name: **Subcommittee on Nominations**

Academic Year: **2016-2017**

Committee Charge:

V.Section1.D.2. Duties. The duties of the Subcommittee on Nominations shall include the following.

V.Section1.D.2.a. Executive Committee. The Subcommittee shall nominate candidates to serve on the Executive Committee of the University Senate for approval by the membership of the University Senate in compliance with V.Section1.A.

V.Section1.D.2.b. Standing Committees. The Subcommittee shall nominate candidates to serve on the Standing Committees of the University Senate for approval by the membership of the University Senate in compliance with III.Section2, IV.Section4, V.Section2.A.2, V.Section2.A.4, and V.Section2.C.

V.Section1.D.2.c. Subcommittees. The Subcommittee shall nominate candidates to serve on any permanent subcommittees of the University Senate, with the exception of the Subcommittee on Nominations, for approval by the membership of the University Senate in compliance with III.Section2, V.Section2.A.3.a and V.Section2.A.4.

V.Section1.D.2.d. Officers. The Subcommittee shall nominate candidates to serve as the officers of the University Senate, specifically the Presiding Officer, the Presiding Officer Elect, and the Secretary, for approval by the membership of the University Senate in compliance with II.Section4.A and II.Section4.B.

V.Section1.D.2.e. Compliance Report. The Subcommittee shall prepare a report that demonstrates that the composition of all committees complies with the requirements of these bylaws. Such a report shall be submitted to the Executive Committee when the initial committee recommendations are made and any time that changes are proposed to committee membership.

Committee Calendar:

The Subcommittee on Nominations (SCoN) conducted business via email and during ECUS + Standing Committee Chair (SCC) Meetings. With the exception of a meeting to draft the slate of nominees for 2017-18, where Chavonda Mills, Craig Turner, and Nicole DeClouette were in attendance, the committee did not meet outside of the ECUS + SCC meetings.

Executive Summary:

The subcommittee oversaw the replacement of senators and committee members throughout the 2016-17 term. For review at the April 2017 University Senate meeting, SCoN presented a slate of nominees

to serve on committees and subcommittees for the 2017-18 term, including nominations for the positions of Presiding Officer Elect and Secretary of the University Senate.

Committee Membership and Record of Attendance:

V.Section1.D.1. Composition. The Subcommittee on Nominations is a subcommittee of the Executive Committee whose members and chair are appointed by the Executive Committee.

V.Section1.D.1.a. Minimal. The membership of the Subcommittee on Nominations shall include, but not be limited to the Executive Committee, the Standing Committee Chairs, the Subcommittee on the Core Curriculum Chair, the Student Government Association President and the Staff Council Chair.

The chair of SCoN, Nicole DeClouette, was appointed by ECUS.

SCoN membership includes the following individuals:

- **Executive Committee**: Chavonda Mills, John Swinton, Craig Turner, Nicole DeClouette, Susan Steele, Shaundra Walker, Steve Dorman, Kelli Brown
- **Standing Committee Chairs**: Carol Sapp (APC), Lyndall Muschell (CAPC), Alex Blazer (FAPC), Jan Clark (RPIPC), Heidi Fowler (SAPC)
- **Subcommittee on Core Curriculum Chair**: Mary Magoulick (SoCC)
- **Student Government Association President**: Laura Ahrens
- **Staff Council Chair**: Millie Dempsey

Motions brought to the Senate floor:

Motion Number	Motion Text	Senate Action
1617.CON.001.O	To endorse the revised slate of nominees for the 2016-2017 University Senate officers and committee members as proposed in the supporting documents.	Recommend to University President to Approve
1617.CON.002.O	To endorse the revised slate of nominees for the 2016-2017 University Senate officers and committee members as proposed in the supporting documents.	Recommend to University President to Approve
1617.CON.003.O	To endorse the revised slate of nominees for the 2016-2017 University Senate officers and committee members as proposed in the supporting documents.	Recommend to University President to Approve
1617.CON.004.O	To endorse the slate of nominees for the 2017-2018 University Senate officers and committees as proposed in the supporting documents.	Recommend to University President to Approve

Other Significant Deliberation (Non-Motions):

The committee discussed options for addressing the shortage of EFS in order to meet standing committee composition requirements. One option discussed was adding a 4th at-large senator. ECUS and the Standing Committee Chairs moved to remove one EFS from SoCC and replace that position with a volunteer. The motion was seconded and approved.

ECUS suggested adding a second representative to the USG Faculty Council (USGFC). The Presiding Officer Elect serves on this committee for a period of one year. The proposal to add a second representative includes a two-year service commitment so that there will be more continuity on the USGFC. SCoN developed the election procedures for the second USGFC representative. Procedures were approved by ECUS and presented to the senate body.

Ad hoc committees and other groups:

None.

Committee Reflections & Recommendations for the 2017-18 SCoN:

- SCoN worked closely with the chair of the Staff Council and the selection of staff senators was complete by March 2, 2017. It is recommended that SCoN continue this practice so that Staff Council Senators can be identified prior to the Organizational Meeting of the Senate in April.
- Retry to fill elected faculty senator as second representative to the USGFC with a two year term.
- Submit a SCoN motion for consideration at the September 2017 university senate meeting *including the addition of Simplicie Tchamna-Kouna to SAPC as a faculty volunteer to fill the vacant position on SAPC* as well as any other replacements necessary to accommodate resignations from the 2017-2018 university senate or its committees since the time of the 21 April 2017 organizational meeting of the 2017-2018 university senate.

Recommend items for consideration at the governance retreat:

- Consider a modification to the composition of ECUS (see ECUS Composition 03-31-2017 ECUS-SCC minutes)
- Consider modifications to the composition of the University Senate (see University Senate Composition in the 03-31-2017 ECUS-SCC minutes)